

**Letter of Agreement
Between
East Olympia Fire District 6
and
South Thurston Fire and EMS**

This Letter of Agreement is mutually entered into and agreed upon by and between East Olympia Fire District 6 (hereafter referred to as "EOFD") and South Thurston Fire and EMS (hereinafter referred to as "South Thurston". This letter outlines the working agreement of the two parties as it pertains to requesting the service of EOFD's mechanic for "single use events" outside of normal business hours when the normally utilized mechanic services for South Thurston are unavailable.

Definitions

Single Use Event: A situation in which a piece of apparatus owned by South Thurston is out of service due to a mechanical issue, and the normal mechanic utilized by South Thurston is unavailable, and the piece of apparatus or mechanical issue is of enough importance to warrant immediate attention in order to maintain a state of operational readiness.

Recital

It is hereby mutually agreed that EOFD:

- When available, will provide a mechanic to diagnose and recommend a course of action for the South Thurston apparatus which is having an issue.
- May or may not provide a repair to the apparatus in need of mechanical service.
- Will invoice South Thurston for time and material specific to the "Single Use Event."

It is hereby mutually agreed that South Thurston:

- Will utilize EOFD's mechanic when South Thurston's normal mechanic is unavailable.
- Will provide reimbursement to EOFD for time and materials specific to the "Single Use Event."
- Understands the apparatus in need of mechanical service may or may not be repaired but diagnosed and or a course of action recommended.

Outside of Normal Business Hours Call Out Process:

- The officer or acting officer will contact the Chief on Call and advise them of the situation and need.
- The Chief on Call will attempt to contact the Fire Chief from the agency in which the mechanic is being requested, to determine the availability of the mechanic. If the Chief is unavailable, the Chief on Call will attempt to contact the mechanic directly.
- The Chief on Call or Fire Chief will coordinate with the mechanic and officer or acting officer to develop a plan of action.

**Letter of Agreement Between
East Olympia Fire District 6 (Mechanic)
And South Thurston Fire and EMS
Page 2**

Signatures:

Signed: Andrew Schaller
Fire Chief, South Thurston Fire and EMS

6-9-2022
Date

Signed: Mark J.
Fire Chief, East Olympia Fire District 6

5/17/22
Date

Signed: Edward D. Evans
Board Chair, South Thurston Fire and EMS

6/9/22
Date

Signed: Stanley A. Moore
Board Chair, East Olympia Fire District 6

5/12/2022
Date

**Letter of Agreement
Between
South Thurston Fire and EMS
and
East Olympia Fire District 6**

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South Thurston Fire and EMS
And East Olympia Fire District 6 (Mechanic)
Page 2**

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Signed: Andrew Schaffner
Fire Chief, South Thurston Fire and EMS

6-9-22
Date

Signed: Mark
Fire Chief, East Olympia Fire District 6

5/17/22
Date

Signed: Everett D. Eans
Board Chair, South Thurston Fire and EMS

6/9/22
Date

Signed: Stanley A. Moon
Board Chair, East Olympia Fire District 6

5/12/2022
Date