

EOFD 6/SETFA

JOB DESCRIPTION

Entry Level Firefighter (Full-Time Paid)

(Updated November 2022)

Wages

Per Local Bargaining Agreement

Reports to:

This position normally works under the supervision of a Company Officer. Annual performance evaluations and project assignment will be received from the assigned Company Officer.

Nature of Work:

The primary purpose of this position is to provide firefighting personnel to serve the community.

This position performs firefighting, emergency medical care, and fire prevention duties. Included within these duties are the following: Preventing, combating, and extinguishing fires; saving life and property; assisting the public as directed; station and equipment maintenance; and related activities as required and performs other duties as may be assigned.

Duties and Responsibilities:

1. Performs firefighting activities including, but not limited to, driving fire apparatus, operating fire pumps and related equipment, laying hose, climbing ladders, and using Self-Contained Breathing Apparatus (SCBA) equipment.
2. Performs emergency medical activities including, but not limited to, basic life support, first aid, and defibrillation.
3. Assists in training for shift responders on various skills including firefighting, hydraulics, hazardous materials familiarization, heavy rescue, and emergency medical services to maintain an acceptable skill level.
4. Complies with District policies and procedures and ensures members are working/operating in a safe and prudent manner.
5. Participates in training and drills to meet department requirements.
6. Completes timely and accurate emergency incident reports and various recordkeeping functions, i.e., training reports, station logs, fire and EMS reports, etc.
7. Communicates effectively with others with the use of radios and telephones.
8. Participates in pre-incident planning of buildings, hydrants, and other fire prevention programs.
9. Assists with maintaining fire equipment, buildings, and apparatus, including the performance of minor repairs to Department's properties and cleaning, polishing, and testing equipment.
10. Performs daily checks of fire apparatus and equipment, and any other emergency equipment.
11. Utilizes computers and other electronic equipment for all related assignments.
12. Performs similar or incidental duties as required.

Minimum Qualifications:

1. High school diploma or equivalent.
2. Valid Washington State drivers license (by hire date).
3. At least 18 years of age.
4. Pass a driver and pre-employment screening
5. Current Washington State EMT or NREMT by time of appointment
6. Pass Thurston County Medic One BLS protocols within 45 days of hire.
7. Obtain IFSAC FF1 & HazMat Ops within 12 months of hire

Desired Qualifications:

1. Previous firefighting experience as a volunteer/career firefighter. Preference will be given to qualified department volunteers
2. IFSAC FF1 Certification
3. HazMat Ops Certification
4. Current EMT in Thurston County
5. EVIP 3.0 Certified D/O

Required Knowledge and Skills:

1. Reading and math skills at high school level.
2. Ability to write legible organized paragraphs.
3. Ability to operate hand tools, small equipment, and all firefighting equipment.
4. Ability to follow instructions and take directions.
5. Ability to communicate effectively both orally and in writing.
6. Ability to meet District standards for customer service and teamwork.
7. Ability to perform safe work practices and procedures.
8. Ability to participate in public relation and education programs.
9. Ability to function with the Incident Command System.

Required Interpersonal Skills:

1. Must be able to perform efficiently and effectively as a team member in the interest of customer service
2. Project an image of professionalism through appearance, cooperation, punctuality, and positive communication.

Physical Requirements:

1. Pass and maintain District's minimum medical and health standards physical requirements, within the purview of the Americans with Disabilities Act.
2. Lift, move, and carry a minimum of 120 pounds.
3. Work at heights of 40 feet or more as required.
4. Successful completion of the district's SCBA Physical Agility Test.
5. Able to jump off a raised area 3 to 4 feet high.
6. Able to drive mobile apparatus under emergency response conditions.
7. Able to carry on one's back, a self-contained breathing apparatus weighing approximately 35 pounds while carrying 100 pounds of hose on his/her shoulder for up to several minutes at a time.
8. Able to work at heights such as on roof tops or ladders where a sense of balance is needed.
9. Able to crawl on one's hands and knees.
10. Able to climb up and down ladders and stairs with tools and/or equipment weighing up to 50 pounds.
11. Able to drag or pull heavy objects such as a person weighing up to 200 pounds, over various floor surfaces and/or terrain.

12. Able to work in ambient temperatures of 100 to 150 degrees F. wearing a self-contained breathing apparatus on one's back.
13. Able to work in a confined space such as an attic or crawl space of a structure.
14. Able to grip, lift and carry equipment and/or tools with gloved hands, from the ground which may weigh up to 100 pounds.
15. Able to use tools to pull down ceilings or walls requiring one's arms to be above head level.
16. Able to cut/chop holes in roofs, walls and floors using an axe or power saw.
17. Able to lift and carry a ladder weighing 75 pounds off a truck or from the ground.

Equipment and Mechanical Aids Used:

1. Drive and operate Fire service-related apparatus and equipment
2. Drive and operate EMS apparatus and related equipment
3. Basic First Response and Hazardous Materials equipment and documents
4. Computers and other office equipment
5. Incident Command System tools (maps, marker boards, division boards, radios, etc.)

Working Conditions:

The Firefighter must be able to work effectively under physically and mentally stressful situations including exposure to extreme temperatures, contaminated atmospheres, hazardous materials, adverse weather, heights, confined areas, medical trauma and illness.

**ACKNOWLEDGMENT OF RECEIPT OF
EAST OLYMPIA FIRE DISTRICT NO. 6 & South East Thurston Fire Authority
Job Description**

I acknowledge that I received a copy of the joint East Olympia Fire District No. 6 & South East Thurston Fire Authority job description.

Entry Level Firefighter Job Description updated 11/15/2022

Print Name

Date

Signature

Date

Witness

Date